

BY-LAWS OF THE YORK COUNTY BEEKEEPERS ASSOCIATION

ARTICLE I – NAME AND OBJECTIVES

1. The association shall be known as the “York County Beekeepers Association” hereafter referred to as the YCBA.
2. The objectives of this nonprofit organization will be to educate the community, including non-beekeepers and youth, about bees and improve methods among beekeepers in York County and surrounding areas, the State and the Nation, to promote cooperation among beekeepers, to reach a common understanding regarding our problems and their solution, to maintain friendly and helpful relations with those forces which are working to improve the beekeeping industry, to develop markets for beekeeping products and to foster close cooperation among members of the YCBA

ARTICLE II – MEMBERSHIP & DUES

MEMBERS -

1. Any person interested in beekeeping is eligible for membership.
2. Membership in YCBA is offered on a per-person basis only. Each individual must pay his/her annual membership dues. The membership year shall be from January 1st – December 31st.
3. Membership dues are payable beginning December 1st for a new calendar year. The dues are not prorated.
4. Members in good standing, those with paid dues, shall be entitled to vote, make motions, and/or seconds during meetings.
5. In the event that a member’s conduct becomes detrimental to the organization, that member may be subject to dismissal from the YCBA. The Executive Committee will have full authority to investigate the matter and take appropriate action. This matter will be handled discretely with the individual member. Membership dues will not be refunded in the event of a dismissal.
6. Whenever a YCBA member has a financial or personal interest in any matter coming before YCBA, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion, lobbying, and voting on the matter. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval.

JUNIOR MEMBERSHIP –

The YCBA may have junior members. Such a membership will be open to interested youth eighteen (18) years of age or younger. A junior membership is exempt from

annual dues but will have all the rights and privileges of membership excluding the right to vote and to hold office.

LIFE MEMBERSHIP –

The YCBA may have life members. Such a membership will be conferred by a majority vote of the members present at any regular business meeting upon a member who has contributed in some outstanding way to the aims and ideals of the YCBA or for meritorious service above and beyond normal service to the YCBA. A life members is exempt from annual dues but will have all the rights and privileges of membership including but not limited to the right to vote and to hold office.

HONARY MEMBERSHIP –

YCBA may have honorary members. Such a membership will be conferred by a majority vote of the members present at any regular business meeting upon a person who has given distinguished service to the YCBA or beekeeping industry in York County and surrounding areas, the State or the Nation. An honorary member is exempt from annual dues, has no rights or privileges in the YCBA and can neither vote nor hold office.

ARTICLE III – MEETINGS

1. The YCBA shall have monthly meetings.
2. The monthly meetings shall take place on the second Thursday of each month at 7pm unless changed by a majority vote of the members in good standing. In the event of severe weather or other emergency, the President (or his/her representative) may cancel or re-schedule the monthly meeting.
3. Special meetings may be called by the President, a majority of the Executive Committee, or a majority of the members in good standing. Ten days' notice shall be provided to the membership prior to any special meeting.
4. Notice of time, place, and topic of each regular or special meeting of the YCBA shall be posted on the YCBA website at least 10 days prior to the meeting.
5. Meeting agendas will be set by the Executive Committee
6. The rules in the current edition of “Roberts Rules of Order”, shall govern the meetings of the YCBA in all cases to which they are applicable and in which they are not inconsistent with these By-laws or any rules the YCBA may adopt.
7. Expenditures greater than five hundred dollars (\$500.00) shall be authorized by a majority vote of those members in good standing attending a meeting.

ARTICLE IV – DUES

The annual membership dues will be determined by recommendation of the Executive Committee and approved by two thirds (2/3) majority of the membership at a regular meeting. Dues are payable on or before the date of the first meeting in each calendar year to the Treasurer of the YCBA. The Secretary of the YCBA will insert a dues reminder in the letter announcing the first meeting of each calendar year. Any member who has not paid annual dues during the calendar year will cease to be a member of the YCBA until dues are paid.(by December 31st of that same calendar year will be dropped from the active membership rolls and will cease to be a member of the YCBA.) Any person who has been dropped from the membership rolls may be reinstated by paying the current years dues.

ARTICLE V – OFFICERS, DUTIES, AND COMMITTEES

1. The Officers of the YCBA shall be a President, President-Elect, Past President, Secretary, Treasurer, Chaplain, Media Specialist, and State Representative. The Executive Committee shall be composed of these officers. Each Officer shall hold office until his or her successor shall have been duly elected and shall have qualified, or until his or her death, or until he or she shall resign or shall have been removed in a manner provided for in item #2.
2. Removal of Officers. Any Officer may be removed from office at any time with or without cause, on the affirmative vote of two-thirds of the membership of the Executive Committee, whenever, in its judgment, the best interest of the YCBA will be served by the action.
3. The President shall be elected by majority vote of the members present in good standing in November of even-numbered years. The President Elect is an automatic nominee. Other nominations for President may be taken from the floor. The President shall take office on January 1st of odd-numbered years for a term of two years and his/her duties shall include:
 - a. Preside at all meetings of the YCBA and the Executive Committee.
 - b. Ensure proper notification is provided to all members of future meetings.
 - c. Call special meetings, as needed.
 - d. Shall maintain monthly records of meeting minutes, financial reports, and other relevant documents. When the President's term ends, he/she shall pass these records and all prior records to the incoming President. These records shall be maintained for a period of ten years.
 - e. Perform other duties as may be required by the Executive Board.
4. The President-Elect shall be elected by majority vote of the members present in good standing in November of even-numbered years for a term of two years, shall take office on the following January 1st, of odd numbered years, and his/her duties shall include:

- a. Preside at all meetings and perform all duties of the President in the absence of the President.
 - b. Coordinate speakers for regular meetings.
 - c. Solicit door prizes for regular meetings, special meetings, bee school, and other events, as needed.
 - d. Perform such other duties as may be required by the President and/or Executive Committee
5. The Past President shall serve as an advisor to the President.
 - a. Shall serve as an advisory member of all committees.
6. The Secretary shall be elected by majority vote of the members present in good standing in November of odd-numbered years for a term of two years, shall take office on the following January 1st, of even numbered years, and his/her duties shall include:
 - a. Preside at all meetings and perform all duties of the President in the absence of the President and President-Elect.
 - b. Keep a complete record of all regular meetings, special meetings, and Executive Committee meetings.
 - c. Write letters on behalf of the YCBA as directed by the President and/or Executive Committee.
 - d. Keep the membership informed of meetings, events, and other items of interest via mail and email. Email shall be used for all members except in the situation where a member does not have email available.
 - e. Perform such other duties as may be required by the President and/or Executive Committee.
7. The Treasurer shall be elected by majority vote of the members present in good standing in November of odd-numbered years for a term of two years, shall take office on the following January 1st, of even numbered years, and his/her duties shall include:
 - a. Preside at all meetings and perform all duties of the President in the absence of the President, President-Elect, and Secretary.
 - b. Receive all dues.
 - c. Pay out all funds.
 - d. Provide financial report monthly for approval by the membership.
 - e. Maintain a complete list of members to include name, address, telephone number, email address, and related information.
 - f. Maintain a complete record of all tangible property owned by the YCBA and location thereof.
 - g. Deposit all monies of the YCBA in the name and to the credit of the YCBA in such depositories as may be designated by the Executive Committee.
 - h. Perform such other duties as may be required by the President and/or Executive Committee.
 - i. Prepare for an annual audit by November 30 by the Executive Committee.
8. The Media Specialist shall be elected by majority vote of the members present in good standing in November of even-numbered years for a term of two years, shall

- take office on the following January 1st, of odd numbered years, and his/her duties shall include:
- a. Maintain the YCBA website.
 - b. Coordinate the technical requirements of events and monthly meetings.
 - c. Assemble the monthly YCBA newsletter. Content will be provided by the Executive Committee and YCBA membership.
 - d. Perform such other duties related to technical requirements as may be required by the President and/or Executive Committee.
9. The State Representative is not an honorary position and shall be elected by majority vote of the members present in good standing in November of even-numbered years for a term of two years, shall take office on the following January 1st, of odd numbered years, and his/her duties shall include:
- a. Representing the interests of the YCBA at regular meetings of the South Carolina Beekeepers Association (SCBA) and SCBA Executive Committee Meetings.
 - b. Representative shall be active in the planning and preparation for all SCBA State Meetings.
 - c. Report monthly the business discussed at the SCBA meetings to the YCBA membership at the regular monthly meeting or at the Executive Committee meeting.
10. The Chaplain shall be selected by majority vote of the Executive Committee in November of odd-numbered years, shall take office on the following January 1st, of even numbered years, and his/her duties shall include:
- a. Hold prayer at the beginning of all YCBA meetings.
 - b. Oversee communication and activities related to bereavement or illness of YCBA members and their families.
 - c. Perform such other duties as may be required by the President and/or Executive Committee.
11. The Auditing Committee will consist of the President-Elect and two members appointed by the President.
12. The Nominating Committee will consist of three (3) members of the Executive Committee, appointed by the President and their duties will be to select and nominate a slate of Officers for the approval of a majority of the members present at the last regular meeting of the year. Other names may be submitted from the floor by the membership at large at the time of election.
13. The Program Committee will consist of the President-Elect and at least two (2) other members appointed by the President.
14. The Education Committee will be appointed by the President and will conduct the Certified Level class and other classes as directed.
15. Special Committee as may be deemed necessary will be appointed by the President and will consist of members whose duties will be to serve as directed by the President.
- a. All committees shall include at least one current officer of the YCBA.
 - b. Committees may set forth guidelines at their discretion only to the extent that such guidelines do not violate or change the Bylaws of the YCBA.

16. The Executive Committee may approve expenditures from the YCBA Treasury of five hundred dollars (\$500.00) or less by majority vote.

ARTICLE VI - BY-LAWS AND AMENDMENTS

1. These By-laws of the YCBA may be amended or altered at any meeting of the YCBA as needed under the following conditions:
 - a. The proposed amendment or alteration must be presented at the previous regular meeting.
 - b. Members have been given at least thirty (30) days' notice of the proposed amendment or alteration.
 - c. A vote to amend or alter the By-laws must be ratified by a majority of the members present.
 - d. A current officer must preside over any meeting in which a vote occurs.
2. Any of these By-laws may be temporarily suspended for the good of the YCBA by a majority vote of members present at a meeting.
 - a. A current officer must preside over any meeting in which a vote occurs.

ARTICLE VII - DISSOLUTION

Should this YCBA undergo Dissolution, any remaining assets will be distributed to one or more charitable organizations as determined by a quorum of the Executive Committee.